

ST PAUL'S SCHOOL MASSEY

Enrolment Policy 7.1

Rationale

Preference of enrolment at St Paul's will be given to those children whose parents have established a particular or general religious connection with the Special Character of the School.

Purpose

To establish the school to its maximum roll and in particular to serve the requirements of St Paul's Parish and neighbouring parishes that as yet don't have a Catholic Primary School. All children wishing to enrol at St Paul's School will be subject to the guidelines set out below.

Guidelines

Maximum Roll

The school's roll will be managed within the maximum roll prescribed in the school's integration agreement. The number of places available for non-preference students will be governed by the maximum number allowable under the school's integration agreement.

Priority in Enrolment

For a student to meet the Preference criteria an Enrolment Certificate issued by The New Zealand Catholic Bishops' Conference for the Diocese of Auckland must be completed by the agent for determining preference. See the Appendix.

In the event that there are more applicants within any of the priority categories than there are places available, enrolments will be prioritised in the following order.

1. Preference students who are siblings of current students.
2. Preference students who live in the Parishes of Massey, Helensville and Te Atatu.
3. Preference students who are siblings of former students.
4. Students transferring from other Catholic schools.
5. All other preference students.
6. All other applicants.

Non-Preference Students

Non-preference students will be enrolled only if enrolment places remain after all preference applicants have been enrolled.

In this group, priority will be given in the following order:

1. Siblings of current non-preference students.
2. Siblings of former non-preference students.
3. Non-preference applicants who are children of employees of the school.
4. Other non-preference applicants.

Selection of priority groupings

Within each of the four priority groupings listed above if there are more applications than available places, students will be selected by an independent supervised ballot. If the total number of applications is greater than the number of places available, unsuccessful applicants will have their names recorded on a waiting list within their relevant priority category 1-4 ranked in order determined by the selection process.


The waiting list will remain valid for the current year following notification of an unsuccessful application. Applicants on the waiting list may be offered places during the year if places become available. Applicants on the waiting list wishing to have their application considered in the application process for the succeeding year, will need to inform the school in writing.

The Board delegates to the Principal, as the professional leader of the school, the responsibility to administer this enrolment procedure and to exercise discretion where necessary. This discretion may be exercised, where appropriate, in consultation with the Proprietors.

Pre-Enrolment

Each year applications for enrolments will be sought by the end of term 2, notices will appear in the Parish newsletters and the school newsletter.

Chairperson



Principal



Date

22 September 2020

ENROLMENT INFORMATION FOR PARENTS SEEKING ENROLMENT AT ST PAUL'S SCHOOL

1. State integrated schools select preference students on the following grounds.
 - a. The agents for determining preference are the Catholic priests serving the parishes of Massey, Helensville and Te Atatu.
 - b. The grounds for preference enrolment are:
 - Preference students who are siblings of current students.
 - Preference students who live in the Parishes of Massey, Helensville and Te Atatu.
 - Preference students who are siblings of former students.
 - Students transferring from other Catholic schools.
 - All other preference students.
 - All other applicants.
2. State integrated schools have places for non-preference students.
 - a. This school has a maximum of 30 places.
 - b. There are currently no places likely to be available in 2020 and 2021.
 - c. The school roll is now 100% of its maximum and no non-preference places are likely until 2022.
 - d. Non-Preference places criteria:
 - The applicants accept that they will be attending a school of special character and that their place in the school is conditional on their participation in the programme.
 - The applicants accept that they will be required to pay Attendance Dues as set by the proprietor and these are not voluntary.
 - e. Non-preference criteria that apply to this school.
 - Siblings of current non-preference students.
 - Siblings of former non-preference students.
 - Non-preference applicants who are children of employees of the school.
 - Other non-preference applicants.
 - f. Non-Preference students who cannot enrol immediately may choose to be placed on a waiting list. Students on this list are wait listed by date and number and will be contacted if places become available. At the end of the calendar year the list is removed and people apply to be reinstated in the wait list for the following year.

Enrolment information is also available for this school in hard copy from the office.